

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING**  
**October 13, 2016**

H. Banquer called the meeting to order at approximately 10:30 A.M. on Thursday, October 13, 2016 at the St. John the Baptist Parish Library, LaPlace LA. Members present were C. Fauchaux, R. LeBlanc, B. Warren, and R. Drexel thus a quorum was achieved. Also present were E. Martin (Transdev), S. Magden (GCR Inc.), F. Henry (GCR Inc.), S. Van Sickle (Solutient), and L. Andrews (Solutient).

***H. Banquer asked all board members to review the meeting minutes from the September 8, 2016 meetings. It was moved to accept the minutes by C. Fauchaux and seconded by R. Drexel. Motion carried unanimously.***

No comments were received from the public.

E. Martin presented Transdev's Operations Report for September 2016. The number of passengers transported was 1,291. The daily average was 49.65 riders. Average scheduled trips per hour was 1.3. The on-time rate was 98.54%. Revenue collected was \$2,644 and 14 vouchers. 19,130 miles traveled at a cost of \$4.82 per mile. Average miles per trip was 14.82. Total trip requests 1,372. ADA denial rate was 0%. There were 81 requested trips that were not scheduled.

S. Van Sickle presented the October Secretary/Treasurer's Report:

October: Profit and Loss year to date through October 7 is negative \$269,038.59. Profit and Loss inception through October 7 is \$361,453.29. Total Liabilities & Equity as of October 7 is \$560,645.43. Cash Flows through October 7 and from inception total \$298,903.92.

S. Van Sickle listed the following checks for accounts payable:

<b>Payment Made to</b>	<b>Description of Expense</b>	<b>Amount</b>	<b>Check No.</b>
L'Observateur	Invoice #63774 Dues-Annual Membership Dues, July 1, 2016-June 30, 2017	\$152.50	997
The Solutient Corporation	Invoice #10378 September 2016 Services	\$5,580.34	1000
Transdev Services, Inc.	Invoice #0905-2016 September 2016 Services	\$96,037.20	998
Tony's Signs and Printing	Invoice #26088	\$666.77	999
Helen Banquer	2016, 3 <sup>rd</sup> Quarter Per Diems	\$120	1001
Richard Drexel	2016, 3 <sup>rd</sup> Quarter Per Diems	\$180	1002
Robbie LeBlanc	2016, 3 <sup>rd</sup> Quarter Per Diems	\$120	1003
<b>Total</b>		<b>\$98,963.41</b>	-

***H. Banquer requested a motion for approval of the accounts payable. It was moved by R. LeBlanc and seconded by C. Fauchaux. Motion carried unanimously.***

E. Martin presented the pass program selection.

H. Banquer asked about the rail resolution (Resolution 06-2016). S. Magden indicated that the two samples had been reviewed and a revised draft was included in the meeting packet. C. Fauchaux inquired regarding a deadline for the document. R. LeBlanc moved that the item be tabled for the next meeting with R. Lemons present. The Board unanimously agreed.

H. Banquer introduced the budget discussion for consideration by the board and began discussion on the projections prepared by GCR Inc.

***R. Drexel motioned that the board hold a closed executive session to discuss the updated financial projections. The motion was seconded by B. Warren. Motion carried unanimously.***

H. Banquer introduced the discussion of the Louisiana Public Transit Conference. F. Henry provided insights on the logistics for the conference and benefits of having participants attend. Participation on behalf of RPTA also keeps the agency in good standing with RPTA and LADOTD by showing regional and state collaboration. Representatives from Solutient and St. James to coordinate representation for RPTA.



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C. Faucheux also raised a question about possibility for a fixed-route addition to current services. E. Martin responded and explained how this would necessitate the offering of additional services to feed this system and this would come with additional mandates that would have to be considered.

H. Banquer also asked about potential for seeking funding assistance from other private grant foundations such as the Greater New Orleans Foundation.

E. Martin addressed additional ideas for expanding marketing and public knowledge of RPTA's current offerings. This will be further explored in upcoming months.

The next meeting date was scheduled for November 10, 2016 at 1:00 p.m. at the same location, the St. John Parish Library. This meeting is taking place at a later time to accommodate a conflict with the Chamber of Commerce meeting taking place earlier the same day. The Council Chambers are being renovated but may be opened by the next meeting. If the Council Chambers are ready, the meeting will be held there.

Having no more business to discuss, the meeting was adjourned at approximately 11:00 am.



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Brent Petit, Chairperson

11/10/16

Date