

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING**  
**November 10, 2016**

B. Petit called the meeting to order at approximately 1:00 P.M. on Thursday, November 10, 2016 at the St. John the Baptist Parish Council Chambers, LaPlace LA. Members present were B. Petit, H. Banquer, R. LeBlanc, R. Drexel and Rhonda Lemons thus a quorum was achieved. Also present were E. Martin (Transdev), S. Van Sickle (Transdev), L. Andrews (Solutient) and Garrick Rose (Solutient).

***B. Petit asked all board members to review the meeting minutes from the October 13, 2016 meetings. It was moved to accept the minutes by R. Drexel and seconded by R. LeBlanc. Motion carried unanimously.***

No comments were received from the public.

E. Martin presented Transdev's Operations Report for October 2016. The number of passengers transported was 1,316. The daily average was 56.09 riders. Average scheduled trips per hour was 1.28. The on-time rate was 98.54%. Revenue collected was \$2,638 and 16 vouchers. 14,167 miles traveled at a cost of \$6.68 per mile. Average miles per trip was 10.76. Total trip requests 1,364. ADA denial rate was 0%. There were 81 requested trips that were not scheduled.

L. Andrews presented the November Secretary/Treasurer's Report:

November: Profit and Loss year to date through October 31 is negative \$212,867.85. Profit and Loss inception through October 31 is \$471,624.03. Total Liabilities & Equity as of October 31 is \$616,817.17. Cash Flows year to date through October 31 and from inception total \$359,100.92.

L. Andrews listed the following checks for accounts payable:

<b>Payment Made to</b>	<b>Description of Expense</b>	<b>Amount</b>	<b>Check No.</b>
L'Observateur	Invoice #1016 Meeting Notice (October 12); Meeting Minutes (August 11; September 8)	\$243.75	1004
The Solutient Corporation	Invoice #10408 October 2016 Services	\$5,580.34	1006
Transdev Services, Inc.	Invoice #1101-2016 October 2016 Services	\$94,739.40	1005
<b>Total</b>		<b>\$100,563.49</b>	-

***B. Petit requested a motion for approval of the accounts payable. It was moved by H. Banquer and seconded by R. LeBlanc. Motion carried unanimously.***

E. Martin presented the pass program selection.

B. Petit read the preamble for the rail resolution (Resolution 06-2016) - a resolution expressing support for the study of restoration of passenger rail service between Louisiana and Florida along the Sunset Limited Amtrak line.

***B. Petit requested a motion for approval of Resolution 06-2016. It was moved by H. Banquer and seconded by R. Lemons.***

The Board reviewed the updated financial projections prepared by GCR.

E. Jackson-Martin announced that she would be attending the Louisiana Public Transit Conference on behalf of the Board.

The Board discussed the draft 2017 budget prepared by GCR. All were to review the budget and contact S. Van Sickle should they have questions or concerns. The budget is to be voted on at the budget public hearing next month. Garrick Rose stated that the Solutient accountant would be in attendance at the next meeting, should the Board have any detailed accounting questions.

L. Andrews announced that R. Lemons had successfully completed the mandatory 6 hours of training required of board members appointed after January 1, 2015

S. Van Sickle announced that the Louisiana DOTD had released the FY17-18 5311 grant application within STARRS and she is currently working to complete the application. It is due February 1, 2017.

The Board discussed S. Van Sickle requesting permission from FTA to perform a budget revision to change the line item in one of the older grants from purchase of a 30' vehicle to replacement vans.

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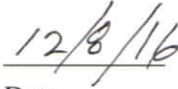
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The next meeting date was scheduled for December 8, 2016 at 10:00 A.M. at the same location, the St. John the Baptist Parish Council Chambers.

Having no more business to discuss, the meeting was adjourned at approximately 11:00 am.



Brent Petit, Chairperson



Date