

## MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY

The Chairperson, B. Petit called the regular meeting to order at approximately 3:30 p.m. on Wednesday, January 7, 2009 at the St. John the Baptist Parish Council Meeting Room, LaPlace, LA.

Members present were B. Petit, C. Fauchaux, C. Clarke, F. Washington, and R. Boudreaux. W. Alexis and H. Banquer were absent. Also present was M. Cazaubon and Melissa Menuet of SCPDC, and Aislinn Costello of Veolia.

It was moved by C. Fauchaux, seconded by F. Washington to amend the minutes of the Thursday, December 18, 2008 meeting to include the correction of Cindi Clarke's name, correction that Helen Banquer was at the last meeting, and that a discussion ensued on an amendment to schedule a meeting with St. John and St. James to update the services. Motion carried.

It was moved by C. Fauchaux, seconded by R. Boudreaux to approve the amended minutes of the Thursday, December 18, 2008 meeting. Motion carried.

Discussion ensued on the status of the buses. A report on maintenance of these buses was given.

It was moved by R. Boudreaux, seconded by C. Clarke to approve the accounts payable. Motion carried.

Discussion ensued on the incoming correspondence.

It was moved by C. Fauchaux, seconded by F. Washington to request that the Section 5307 grant be used for operating assistance again. Motion carried.

Discussion ensued on Veolia needing at least 2 of the 4 buses by the last week of January to continue their job training to be able to stay on schedule.

Discussion ensued on what maintenance services are needed to get the buses up and running.

Discussion ensued on the liability insurance. More information will be given at the next meeting.

Discussion ensued on the phone numbers. It was discussed on how to advertise the phone numbers due to the two area codes in the region. The St. James Parish Transit contact number will be advertised in ads but not on the buses. Ms. Washington said that "Caution Frequent Stops" can be put on the back of the buses.

It was moved by C. Fauchaux, seconded by C. Clarke to approve the straight text logo for the side of the buses and the curvy logo on other ads. Motion carried.

Discussion ensued on how to coordinate the rides so they will be at the most efficient that they can be.

Discussion ensued on the supervisor's vehicle and it was noted that it was ordered.

It was moved by R. Boudreaux, seconded by F. Washington to purchase the telephones from Gage. It was noted that although the hardware initially cost more, the inclusion of a warranty made it a more cost effective buy than other quotes. Motion carried.

Discussion ensued on the computers. More information will be given at the next meeting.

Discussion ensued on the fareboxes. There was a discussion on paper vouchers or tokens being used. The board also discussed the need to create a rider guide including fare policies.

It was moved by C. Fauchaux, seconded by C. Clarke to purchase the fareboxes through Diamond. Motion carried.

Discussion ensued on the Drive Cam security system. More information will be given at the next meeting.

Discussion ensued on a cooperative endeavor agreement with South Central Planning and Development Commission.

Discussion ensued on what marketing procedures will be done after the bus service is up and running.

Discussion ensued on calling a special meeting on Thursday, January 15, 2009, pending a quorum.

It was moved by C. Clarke, seconded by C. Fauchaux to adjourn.

  
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Brent Petit, Chairperson

1/15/09  
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Date