

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY**

The Chairperson, B. Petit called the special meeting to order at approximately 3:30 p.m. on Monday, February 16, 2009 at the St. John the Baptist Parish Council Meeting Room, LaPlace, LA.

Members present were A. Harper, B. Petit, C. Clarke, C. Fauchaux, and R. Boudreaux. F. Washington and H. Banquer were absent. Also present was M. Cazaubon and M. Menuet of SCPDC, A. Costello of Veolia, and S. Clayton of St. James Parish Transit.

It was moved by C. Fauchaux, seconded by A. Harper to approve the minutes of Wednesday, February 4, 2009. Motion carried.

Financials will be discussed at the next meeting.

A. Costello gave a report on the total amount of riders (265) since start up.

Discussion ensued on the liability insurance. More information will be given at the next meeting.

M. Menuet gave an update on status of equipment: furniture and radios.

Discussion ensued on auditor service. A three year term was suggested by the board. More information will be given at the next meeting.

An update was given on the fuel cards.

Discussion ensued on the bus passes and possible action regarding discounted fare prices and distribution of the passes. More information will be given at the next meeting.

Discussion ensued on the internal controls for Processing of Cash Receipts/Fare Revenue and the Rider's Guide.

Discussion ensued on a ribbon cutting ceremony. More information will be given at the next meeting.

Discussion ensued on promotional items: t-shirts, signs, magnets, etc. and advertising and marketing ideas.

It was moved by C. Clarke and seconded by R. Boudreaux to adjourn. Motion carried.

  
Brent Petit, Chairperson

3/18/09  
Date