

## MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY

The Vice-Chairwoman, H. Banquer called the regular meeting to order at approximately 3:46 p.m. on Wednesday, May 20, 2009 at the St. John the Baptist Parish Council Meeting Room, LaPlace, LA.

Members present were A. Harper, C. Clarke, R. Boudreaux, H. Banquer, C. Faucheux and F. Washington. Also present was M. Cazaubon of SCPDC, A. Costello, and S. Clayton of St. James Parish Transit.

It was moved by F. Washington, seconded by A. Harper to approve the minutes of Wednesday, April 1, 2009. Motion carried.

It was moved by R. Boudreaux, seconded by C. Faucheux to pay the bills, with the exception of a correction to the per diems paid which is to add the Feb 16<sup>th</sup> per diem to the next quarterly payments to the board. Motion carried.

It was moved by C. Faucheux, and seconded by C. Clarke to approve the resolution regarding the attestation Questionnaire. Motion carried.

It was moved by C. Faucheux, seconded by R. Boudreaux to adopt the DBE Policy Statement. Motion carried.

It was moved by C. Clarke, seconded by A. Harper to establish the DBE Goal Program at a set participation goal of 10% for 2009. Motion carried.

It was moved by C. Faucheux, seconded by F. Washington to participate in the Louisiana Unified Certification Program (LUCP). Motion carried.

It was moved by C. Clarke, seconded by A. Harper to adopt the Equal Employment Opportunity Plan (EEO Plan). Motion carried.

Discussion ensued on the Title VI Plan, and it will be discussed in more detail at the next meeting.

Discussion ensued on promotional items: logo, magnets, and polo shirts. Some changes to the website were also discussed. More information will be given at the next meeting.

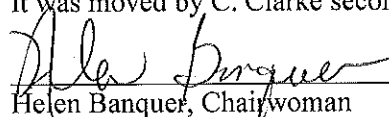
Discussion ensued on purchasing one additional bus and equipment through Section 5309. It will be discussed in more detail at the next meeting.

C. Faucheux had to leave the meeting, still having a quorum the meeting continued.

A. Costello gave a transit operator's report. A total of 1089 riders were transported which is about 51.8 passengers a day with a 97.2% on time performance. F. Washington suggested that the RPTA and St. James setup a meeting to discuss and address some issues with transfers between the two bus services.

Discussion ensued on the Triennial Review. Martha gave an update on the grants and discussed the outbreak of the Swine Flu and precautions that we need to take.

It was moved by C. Clarke seconded by A. Harper to adjourn. Motion carried.

  
Helen Banquer, Chairwoman

6/3/09  
Date



V.J. St. Pierre, Jr. St. Charles Parish President

Dale J. Hymel, Jr. St. James Parish President

Bill Hubbard St. John the Baptist Parish President

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RIVER PARISHES TRANSIT AUTHORITY  
RESOLUTION NO. 01 -09

WHEREAS River Parishes Transit Authority did employ Stagni and Company, LLC to conduct a review and attestation report for the year 2008 in compliance with the requirements of the Louisiana Legislative Auditor, and

WHEREAS Stagni and Company has completed the draft report and requires a completed Attestation Questionnaire and a resolution of the Board adopting the Attestation Questionnaire, and

WHEREAS the Board must provide a Management Representation Letter regarding disclosure of records and financial statements to Stagni,

NOW THEREFORE BE IT RESOLVED THAT the Board of the River Parishes Transit Authority does approve the Attestation Questionnaire and does further authorize the Chairman to sign the Management Representation Letter along with South Central Planning and Development Commission.

YEAS:

NAYS:

ABSENT:

This Resolution No. 01 -09 adopted on 5-20 2009

Brent Petit  
Chairman  
River Parishes Transit Authority Board