

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY

The Chairperson, B. Petit called the special meeting to order at approximately 3:00 p.m. on Thursday, March 24, 2011 at the St. John the Baptist Parish Council office complex, in LaPlace, LA.

Members present were, B. Petit, C. Clarke, A. Harper, H. Banquer, F. Washington and C. Fauchaux. Also present was A Costello of Veolia Transportation and G. Rose of SCPDC.

It was moved by H Banquer, seconded by C. Clarke to approve the minutes of the January 13, 2011 meeting. Motion carried.

The December 14, 2010 minutes were amended. It was moved by C. Clarke, seconded by H. Banquer to approve the amended minutes of the December 14, 2010 meeting. Motion carried.

B. Petit read aloud the bills for approval. It was moved by H. Banquer, seconded by A. Harper to approve payment. Motion carried.

A. Costello read Veolia's RPTA Operator's Report. A. Costello added that there were no accidents in February.

Discussion of VIII, Item a., G. Rose announced that the RPTA grants to FTA/DOTD were submitted to DOTD on February 1, 2011 and that DOTD would announce actual award amounts on or after March 31, 2011.

Discussion of VIII, Item b., Passbook and Coupons, was postponed until the next meeting.

Discussion of VIII, Item c, draft customer service policy and the cancelation policy were postponed until the next meeting.

Discussion of VIII, Item d, update on routing software. Discussion ensued. A. Costello said Veolia had extra licenses available at a reduced cost. A. Costello will arrange a demonstration.

Discussion of IX, Item a., FTA TEAM Access. It was moved by H Banquer, seconded by F. Washington to approve FTA TEAM Access for G. Rose. Motion carried.

Discussion of IX, Item b., Purchase of Camera for New Vehicle. Five camera packages were discussed. Order number L021602 – cost for one more complete 2 camera setup – was selected. The package matches the existing camera. A. Costello asked if an extra flash drive could be included. It was moved by C. Fauchaux., seconded by F. Washington to approve the purchase of Order number L021602 including a backup flash drive. Motion carried.

Discussion of IX, Item c., Website Update. G. Rose circulated a paper copy of the website and asked the board to make proposed revisions. G. Rose and A. Costello agreed meet to review the website and make recommendations for revisions.

Discussion of IX, Item d., G. Rose asked the board what type of information they wanted to see in the presentation. Discussion ensued. A draft version will be prepared for the board's review.

It was moved by A. Harper, seconded by B. Petit to adjourn. Motion carried.



Brent Petit, Chairperson

9/9/11

Date