

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING**

August 09, 2012

The Vice Chairwoman, H. Banquer called the regular meeting to order at approximately 3:00pm on Thursday, August 09, 2012 at the St. John the Baptist Parish Council Meeting Room, LaPlace LA.

Members present were H. Banquer, M. Octave, A. Harper, C. Fauchaux and R. Drexel, thus achieving a quorum. Also present were Leo Marretta (SCPDC), Garrick Rose (Veolia). B. Petit and R. Vincent were not present.

H. Banquer introduced the new at large member, R. Drexel.

Upon review of the minutes from the last meeting, H. Banquer requests that on page 2 of 4 of the July 20, 2012 meeting minutes, the term "purchased" should be corrected to "a pending purchase".

L. Marretta also explained that the representative from Capital One informed him that to remove C. Clarke and add R. Vincent to the account, the July 20, 2012 meeting minutes must be notarized and presented to Capital One Bank. L. Marretta will take care of this and report back to the board.

It was moved by C. Fauchaux, seconded by M. Octave to approve the minutes of the July 20, 2012 meeting once the previous mentioned adjustments have been made. Motion carried unanimously.

L. Marretta presented the Financial Report.

Check Number	Amount of Check	Payment Made To	Services/Reason
726	\$87,750.18	Veolia Transportation - Operations	July Services
727	\$3333.33	SCPDC – Administration and Fiscal Management	August 2012
Total approved	\$91,083.51		

It was moved by A. Harper, seconded by C. Fauchaux to approve the Accounts Payable items. Motion carried unanimously.

L. Marretta stated that the cash on hand at the end of the period totals \$646,283.45.

L. Marretta reported to the Board that the typo on page 21 of the 2011 Audit Report has been corrected. No action is needed.

L. Marretta then presented an update on the FTA Triennial Review.

H. Banquer inquired about the status of Veolia's offer to prepare for the RPTA a detailed report with regards to the amount of funding remaining on each grant and a five year plan on how they would manage those funds. G. Rose stated that this is currently under way.

G. Rose also reported that the triennial review maintenance issue regarding the monthly reports has been closed. G. Rose explained that Veolia is bringing in a National safety person. There will be a 5:00AM "rollout check" done on August 10, 2012. After the rollout check is done, the safety person and G. Rose will collaborate in order to create a detailed excel reporting format, which will become the standard PMI reporting format for Veolia.

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING

August 09, 2012

H. Banquer introduced the revised Procurement Policy to the Board for approval. She added that all the items highlighted in yellow are additions which were recommended by the FTA and the Triennial Review. L. Marretta clarified further that those additions were added to RPTA's existing Procurement Policy which was adopted in October of 2009.

It was moved by C. Faucheux, seconded by M. Octave to adopt the Procurement Policy. Motion carried unanimously.

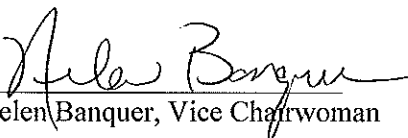
G. Rose presented the Veolia's Transit Operations Report for July 2012. There were 1481 passengers transported, which averages to 70.5 passengers per day. The total miles travelled are 17,026 miles. The revenue totaled \$2,882.48 and 40 vouchers. G. Rose will contact DOTD in regards to bus 801 because the bus is beyond repair. He also reported that there were no accidents in July and that because it has been 120 days since a preventable accident has taken place, Veolia will reward their drivers with a Safety and Performance Barbecue. H. Banquer inquired about the denial rates; G. Rose reports approximately two per day. H. Banquer requested a list of the buses and their mileages be provided at the next meeting.

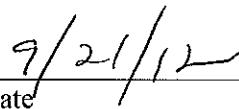
Discussion ensued regarding sources of funding available to send a board member with Veolia for their upcoming visit with FTA Regional at their Headquarters in Fort Worth. G. Rose stated that Veolia would cover the cost to send one person to Fort Worth.

It was moved by M. Octave, seconded by C. Faucheux that the RPTA reimburse any board member willing to attend for his/her expenses to travel to Fort Worth. Motion carried unanimously.

L. Marretta informed the board members that he had placed an updated copy of the RPTA "Policies and Procedures Manual" in today's meeting packets. Included are copies of policy statements and procedural guidelines adopted by the RPTA since it started. More additions to this Manual are anticipated as changes dictated during the FTA's 2012 Triennial Review are incorporated into the existing documents.

It was moved by R. Drexel, seconded by C. Faucheux to adjourn the meeting. Motion carried unanimously.


Helen Banquer, Vice Chairwoman


Date