

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY
BOARD OF DIRECTORS MEETING September 21, 2012**

The Chairman, B. Petit called the special meeting to order at approximately 9:30am on Friday, September 21, 2012 at the St. John the Baptist Parish Council Meeting Room, LaPlace LA.

Members present were B. Petit, H. Banquer, C. Faucheux, M. Octave, A. Harper, and R. Vincent, thus achieving a quorum. Also present were Leo Marretta (SCPDC), Garrick Rose (Veolia), Derrick Breun (Veolia), Stacy Van Sickle and Elizabeth Griffith of GCR, Inc. and H. Beck (LADOTD). E. Hotard of The Bus Group, Inc., Phyllis DeGarmo of FTA Region VI office (by telephone) and Jason Sappington of the New Orleans Regional Planning Commission. R. Drexel was not present.

It was moved by A. Harper, seconded by M. Octave to approve the minutes of the August 9, 2012. Motion carried unanimously.

L. Marretta presented the Administrative and Financial Report. The board members were updated as to the RPTA's account balances. The statement of cash flow for January 1, 2012 through September 20, 2012 shows cash at the end of the period of \$597,796.02. The balance sheet illustrates that, if everything is liquidated, the RPTA is worth approximately \$750,000.00. Profit and Loss statements from the beginning of January 2008 through September 20, 2012 show that, the net income for the entire period of operations 2008 through today totals \$548,246.28. The Profit and Loss statement for 2012 shows a negative net income of approximately \$286,000.00 this year to date. Deposits made from August 9, 2012 through September 20, 2012 were detailed and the following checks were presented for approval and payment.

| Check Number | Amount of Check | Payment Made To | Services/Reason |
|-----------------------|--------------------|---|--|
| 728 | \$3,333.33 | South Central Planning and Development Commission | August Services- Administrative and Fiscal Management |
| 729 | \$297.50 | The Watkin's Law Firm | 07-20-2012 Professional Services. Letters mailed to the vendor's after the Triennial Review findings regarding the termination and rebid for services. |
| 730 | \$81,482.31 | Veolia Transportation | August Invoice for services |
| Total approved | \$85,113.14 | | |

It was moved by H. Banquer, seconded by R. Vincent to approve the Accounts Payable items. Motion carried unanimously.

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L. Marretta then presented an update on the FTA Triennial Review. G. Rose reported on the efforts made on Veolia's part to correct the findings from the Triennial Review.

G. Rose gave the Veolia's Transit Operations Report for August 2012. There were 1436 passengers transported, which averages to 75.5 passengers per day. The total miles travelled are 14,990 miles. The fare revenue totaled \$2,666.41 and 55 vouchers had be used. G. Rose informed the Board that there were no accidents or passenger incidents in August. It has been 151 days since a preventable accident has taken place. He also informed the board members that 20 new passengers had used the service over the past two weeks.

G. Rose delivered a presentation that Veolia had prepared to summarize the transit planning work they have undertaken on behalf of the RPTA Board. Prior to Hurricane Isaac, Veolia had visited with FTA Region VI staff to review all outstanding grants and to determine options for utilizing the funds. There was also discussion of proposed future service plans and potential procurements. It was noted that L. Marretta was contacted via telephone during the meeting with the FTA. On August 24th, there was a meeting of Veolia, South Central Planning and Development Commission (L. Marretta), and GCR, Inc. During the meeting, grants management planning, procurement options, and proposed service changes were discussed. G. Rose explained that there are funds available in RPTA's existing grants, which must be drawn down against preventative maintenance expenses incurred. He also stated that RPTA has New Freedom and JARC grants that may be used to cover other expenses if a "pass system" is put in place. He continued to explain that to access these grants the RPTA must expand service times and/or provide additional days of service. Resolutions for Board approval were offered to make the proposed procurements and implement proposed service changes to allow for expending the each of these existing grants.

L. Marretta expressed concerns with regards to the RPTA operating on loaner buses from Veolia and the possibility of newly procured buses not being available to them before the contract with Veolia ends on January 31, 2012. D. Breun of Veolia stated that the approximate time to secure the new buses as proposed is 4 months. There was also discussion of the RPTA leasing buses in the event that the new buses do not arrive prior to January 31, 2012.

G. Rose then continued his presentation stating that on August 29, 2012, Hurricane Isaac hit, and at that time the RPTA's Facility on Woodland Drive in LaPlace had been flooded. The first floor was currently being repaired. The top floor of the facility was not flooded and is currently operational. He explained that the five RPTA vehicles at the facility were lost as a result of the flood waters. He stated that Veolia will provide a written policy for future scenarios. On September 4, 2012, Veolia flew staff to Savanna, Georgia to pick up five replacement vehicles. G. Rose informed the Board that FTA provided depreciated value information and has given preliminary approval. He also states that the FTA will allow for Veolia claims funds to be held for future local matches, if requested in writing. Veolia will provide funds for lost vehicles to the RPTA in the amount of \$14,031.65.

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It was moved by H. Banquer, seconded by R. Vincent to pass Resolution 01-2012 in order to purchase five replacement transit buses. Motion carried unanimously.

It was moved by M. Octave, seconded C. Fauchaux by to pass Resolution 02-2012 in order to purchase six AngelTrax camera systems. Motion carried unanimously.

It was moved by A. Harper, seconded by H. Banquer to pass Resolution 03-2012 in order to purchase six bicycle rack carriers manufactured by Byk-Rak. Motion carried unanimously.

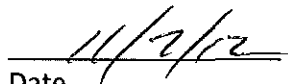
It was moved by H. Banquer, seconded by R. Vincent to pass Resolution 04-2012 in order to request emergency funding from FEMA in order to replace the buses that were lost as a result of Hurricane Isaac. Motion carried unanimously.

It was moved by M. Octave, seconded by R. Vincent to pass Resolution 05-2012 in order to authorize the RPTA to amend Veolia's contract in order to expand services by operating two vehicles for seven hours on Saturdays, beginning November 3, 2012. Motion carried unanimously.

It was moved by H. Banquer, seconded by A. Harper to pass Resolution 06-2012 in order to authorize the RPTA to expand services by operating two vehicles for seven hours on Saturdays, beginning November 3, 2012. Motion carried unanimously.

It was moved by H. Banquer, seconded by A. Harper to adjourn the meeting. Motion carried unanimously.


Brent Petit, Chairperson


Date

RIVER PARISHES TRANSIT AUTHORITY

On motion of Helen Banquer, seconded by Randy Vincent, the following resolution was offered:

RESOLUTION NO. #01-2012

A resolution authorizing the River Parishes Transit Authority to order up to five (5) replacement vehicles to be used by RPTA to provide transit service.

WHEREAS, the River Parishes Transit Authority has obtained funding from the Federal Transit Administration (FTA) and the American Recovery and Reinvestment Act (ARRA) grants under Grant Nos. LA-04-0013-01, LA-90-X376-00, and LA-96-X013-01 in which a portion of each grant is specifically dedicated to the purchase of replacement vehicles; and

WHEREAS, five vehicles were flooded as a result of Hurricane Isaac; and

WHEREAS, three of these vehicles had reached their useful lives prior to the flooding event; and

WHEREAS, these vehicles are needed to provide transit service within the River Parishes; and

WHEREAS, the River Parishes Transit Authority has identified the Ford 550 Glavel Entourage on State Contract No. 408588 (Bus Group),

NOW THEREFORE BE IT RESOLVED by the River Parishes Transit Authority Board acting as governing authority of said Transit Authority:

Section 1. That the Transit Authority be and is hereby authorized to purchase up to five (5) replacement transit vehicles.

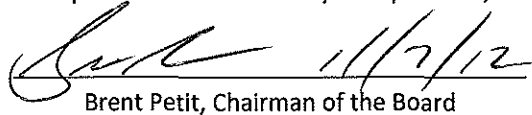
Section 2. That the funding for the procurement of up to five (5) replacement transit vehicles be provided by the River Parishes Transit Authority's grant numbers LA04- 0013-01, LA-90-X376-00, and LA-96-X013-01.

SECTION 3. That the Board Chairman or in his absence the Vice-Chairman is hereby authorized to execute and sign all documents necessary to implement this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 6 NAYS: 0 ABSENT: 1

The above resolution was declared adopted on this the 21st day of September, 2012.


Brent Petit, Chairman of the Board

RIVER PARISHES TRANSIT AUTHORITY

On motion of Michelle Octave, seconded by Corey Fauchoux, the following resolution was offered:

RESOLUTION NO. #02-2012

A resolution authorizing the River Parishes Transit Authority to retain the services of AngelTrax under Louisiana State contract number 409289, for the purchase and installation of up to 6 (5 on vehicles and 1 spare) mobile security camera systems for the Authority's replacement vehicles,

WHEREAS, the River Parishes Transit Authority has obtained funding from the Federal Transit Administration under grant numbers LA-04-0013-01 and LA-90-X376-00 which are specifically dedicated for security cameras and associated equipment; and

WHEREAS, AngelTrax is a registered vendor (contract 409289) with the Louisiana Office of Purchase and Travel; and

WHEREAS, the security camera equipment is necessary to protect the Authority's equipment, passengers and employees,

NOW THEREFORE BE IT RESOLVED by the River Parishes Transit Authority Board acting as governing authority of said Transit Authority:

Section 1. That the River Parishes Transit Authority be and is hereby authorized to retain the services of AngelTrax for the purchase and installation of up to 6 (5 on vehicles and 1 spare) mobile security camera systems for the Authority's replacement vehicles.

Section 2. That the Board Chairman, or in his absence the Vice-Chairman, be and is authorized to execute and sign and approve all documents necessary to implement this resolution.

SECTION 3. That the costs be funded by the River Parishes Transit Authority, grant numbers LA-04-0013-01 and LA-90-X376-00.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 6 NAYS: 0 ABSENT: 1

The above resolution was declared adopted on this the 21st day of September, 2012.


Brent Petit, Chairman of the Board

RIVER PARISHES TRANSIT AUTHORITY

On motion of Arthur Harper, seconded by Helen Banquer, the following resolution was offered:

RESOLUTION NO. #03-2012

A resolution authorizing the River Parishes Transit Authority to order up to six (6) bicycle rack carriers (model #B4032DN) manufactured by Byk-Rak and distributed by Midwest Bus Corporation to be installed on replacement vehicles.

WHEREAS, the River Parishes Transit Authority has obtained funding from the Federal Transit Administration (FTA) under Grant No. LA-04-0026-00 in which a portion of the grant is specifically dedicated to the purchase of bicycle rack carriers; and

WHEREAS, RPTA requested and received three bids for comparable bicycle rack carriers; and

WHEREAS, the Midwest Bus Corporation provided the lowest qualified bid.

NOW THEREFORE BE IT RESOLVED by the River Parishes Transit Authority Board acting as governing authority of said Transit Authority:

Section 1. That the Transit Authority be and is hereby authorized to purchase up to six (6) bicycle rack carriers (model #B4032DN) manufactured by Byk-Rak and distributed by Midwest Bus Corporation.

Section 2. That the funding for the procurement of up to six (6) bicycle rack carriers be provided by the River Parishes Transit Authority's grant number LA-04-0026-00.

SECTION 3. That the Board Chairman, or in his absence the Vice-Chairman, be and is authorized to execute and sign and approve all documents necessary to implement this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 6 NAYS: 0 ABSENT: 1

The above resolution was declared adopted on this the 21st day of September, 2012.


Brent Petit, Chairman of the Board

RIVER PARISHES TRANSIT AUTHORITY

On motion of Helen Banquer, seconded by Randy Vincent, the following resolution was offered:

RESOLUTION NO. #04-2012

A resolution authorizing the River Parishes Transit Authority to request funding from FEMA through the Emergency Public Transit Assistance for replacement of vehicles flooded as a result of Hurricane Isaac,

WHEREAS, Louisiana declared a major disaster on August 29, 2012 (DR-4080); and

WHEREAS, FEMA is offering Emergency Public Transit Assistance for vehicle replacement and facility repair for State and local governments and non-profits; and

WHEREAS, the River Parishes Transit Authority is eligible for this assistance; and

WHEREAS, the River Parishes Transit Authority lost five vehicles as a result of flooding associated with Hurricane Isaac,

NOW, THEREFORE, BE IT RESOLVED by the River Parishes Transit Authority Board, acting as the governing authority of said Authority:

SECTION 1. That the Transit Authority be and is hereby authorized to request funding from FEMA through the Emergency Public Transit Assistance for replacement of the five flooded vehicles,

SECTION 2. That the Board Chairman, or in his absence the Vice-Chairman, be and is authorized to execute and sign and approve all documents necessary to implement this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 6 NAYS: 0 ABSENT: 1

The above resolution was declared adopted on this the 21st day of September, 2012.



Brent Petit, Chairman of the Board

RIVER PARISHES TRANSIT AUTHORITY

On motion of Michelle Octave, seconded by Randy Vincent, the following resolution was offered:

RESOLUTION NO. #05-2012

A resolution authorizing the River Parishes Transit Authority to amend Veolia Transportation's contract to include the provision of Saturday service utilizing two vehicles for fourteen hours each beginning on November 3, 2012

WHEREAS, the River Parishes Transit Authority has an existing contract with Veolia Transportation to provide weekday service: and

WHEREAS, the River Parishes Transit Authority has received funding through three (3) Job Access Reverse Commute grants (LA-37-X028-00, LA-37-X031-00 and LA-37-X039-00) through the Federal Transit Administration; and

WHEREAS, this funding must be used for new service,

NOW, THEREFORE, BE IT RESOLVED by the River Parishes Transit Authority Board, acting as the governing authority of said Authority:

SECTION 1. That the Board does hereby authorize an amendment to Veolia's contract to include the provision of Saturday service utilizing two vehicles for 14 hours each beginning on November 3, 2012

SECTION 2. That the service be funded through FTA grant numbers LA-37X028-00, LA-37-X031-00, and LA-37-X039-00.

SECTION 3. That the Board Chairman, or in his absence the Vice-Chairman, be and is authorized to execute and sign and approve all documents necessary to give full force and effect to this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 6 NAYS: 0 ABSENT: 1

The above resolution was declared adopted on this the 21st day of September, 2012.


Brent Petit, Chairman of the Board

RIVER PARISHES TRANSIT AUTHORITY

On motion of Helen Banguer, seconded by Arthur Harper, the following resolution was offered:

RESOLUTION NO. #06-2012

A resolution authorizing the River Parishes Transit Authority to begin providing 14 hours of Saturday service utilizing two vehicles on November 3, 2012

WHEREAS, the River Parishes Transit Authority has received funding through three (3) Job Access Reverse Commute grants (LA-37-X028-00, LA-37-X031-00 and LA-37-X039-00) through the Federal Transit Administration; and

WHEREAS, this funding must be used for new service,

NOW, THEREFORE, BE IT RESOLVED by the River Parishes Transit Authority Board, acting as the governing authority of said Authority:

SECTION 1. That the Board does hereby authorize the River Parishes Transit Authority to begin providing Saturday service utilizing two vehicles November 3, 2012

SECTION 2. That the service be funded through FTA grant numbers LA-37X028-00, LA-37-X031-00, and LA-37-X039-00.

SECTION 3. That the Board Chairman, or in his absence the Vice-Chairman, be and is authorized to execute and sign and approve all documents necessary to give full force and effect to this resolution.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: 6 NAYS: 0 ABSENT: 1

The above resolution was declared adopted on this the 21st day of September, 2012.


Brent Petit, Chairman of the Board