

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY
2013 BUDGET HEARING AND BOARD OF DIRECTORS REGULAR MEETING
December 13, 2012**

The Chairman, Brent Petit, called the budget hearing to order at approximately 3:00 P.M. on Thursday, December 13, 2012 at the St. John the Baptist Parish Council Meeting Room, LaPlace LA.

Members present were B. Petit, H. Banquer, M. Octave, A. Harper, R. Vincent C. Faucheux, and R. Drexel thus achieving a quorum. Also present were Leo Marretta (SCPDC), Cassie Parker (SCPDC), Derrick Breun (Veolia), Robert Collins (Veolia), Evangeline Martin (Veolia), Elizabeth Griffith (GCR), Stacy Van Sickle (GCR), Reid Oyster (Apple Bus Company), Tami Naber (Apple Bus Company), Stephanie Shaw (Apple Bus Company), Buddy Boe (Apple Bus Company), Rannah Gray (Apple Bus Company), and Ted Rieck (Apple Bus Company).

B. Petit introduced the draft budget to the Board members and called for public comments. There were no public comments made.

It was moved by C. Faucheux, seconded by R. Vincent to close the public budget hearing. Motion carried unanimously.

The Chairman, Brent Petit, called the regular meeting to order at approximately 3:15 P.M. on Thursday, December 13, 2012 at the St. John the Baptist Parish Council Meeting Room, LaPlace LA.

Members present were B. Petit, H. Banquer, M. Octave, A. Harper, R. Vincent C. Faucheux, and R. Drexel thus achieving a quorum. Also present were Leo Marretta (SCPDC), Cassie Parker (SCPDC), Derrick Breun (Veolia), Robert Collins (Veolia), Evangeline Martin (Veolia), Elizabeth Griffith (GCR), Stacy Van Sickle (GCR), Reid Oyster (Apple Bus Company), Tami Naber (Apple Bus Company), Stephanie Shaw (Apple Bus Company), Buddy Boe (Apple Bus Company), Rannah Gray (Apple Bus Company), and Ted Rieck (Apple Bus Company).

B. Petit requested that the Board review the meeting minutes from the December 08, 2011 and November 08, 2012 meeting minutes.

It was moved by C. Faucheux, seconded by H. Banquer to approve the minutes of the December 08, 2011 regular meeting. Motion carried unanimously.

It was moved by C. Faucheux, seconded by A. Harper to approve the minutes of the November 08, 2012 regular meeting. Motion carried unanimously.

B. Petit requested that the respondents of the RFP for Transit Operator for the RPTA begin their presentations.

Reid Oyster, Tami Naber, Stephanie Shaw, Buddy Boe, Rannah Gray, and Ted Rieck presented Applebus' Service proposal.

Derrick Breun, Robert Collins, Evangeline Martin from Veolia, as well as Elizabeth Griffith and Stacy Van Sickle from GCR presented Veolia's Service proposal.

Members of both responding firms were excused from the meeting to allow the Board to discuss each service and cost proposal. After a brief review and discussion of both companies' proposals, each Board

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member individually ranked both firm's proposals. Tallying of the Board's rankings showed one of the respondents had scored higher than the other.

B. Petit presented the following checks for approval and payment.

Check #	Check Amount	Payment Made To	Services/Reason
739	\$3,333.34	SCPDC	2012 Cooperative Agreement- December Invoice
740	\$92,592.20	Veolia Transportation	October 2012 Services
741	\$107.50	L' Observateur	Publish Grant Notice and September Minutes
742	\$152.19	American Public Transportation Association	RFP Advertisement
743	\$16,348.68	IVS, Inc. dba AngelTrax	Cameras for new buses
744	\$106,341.74	Veolia Transportation	November 2012 Services
Total approved	\$ 218,875.65		

It was moved by H. Banquer, seconded by R. Vincent to approve the Accounts Payable items. Motion carried unanimously.

L. Marretta presented and the Board reviewed the draft budget.

It was moved by H. Banquer, seconded by A. Harper to adopt Resolution No. 12-2012, the 2013 RPTA Budget. Motion carried unanimously.

L. Marretta introduced the analysis of the potential vendors for bike racks and costs involved. The Board unanimously agreed to go with the lowest cost vendor.

L. Marretta then updated the Board members on the insurance settlement with regards to the flooded buses. Veolia's claims adjuster provided a bid of \$44,000.00 for the value of the buses.

It was moved by H. Banquer, seconded by R. Vincent to accept \$44,000 from Veolia for the five RPTA buses that were flooded and \$2,093.52 for the inventory items that were damaged or missing that were housed at Veolia's office building, located at 149 Woodland Drive, Laplace, LA 70068 at the time of Hurricane Isaac. Motion carried unanimously.

L. Marretta informed the Board members that he will be preparing an RFP in order to advertising for an auditor.

With regards to the annual election of River Parish Transit Authority Board Officers, it was moved by M. Octave, seconded by R. Vincent for the Board officers to remain the same as last year. Motion carried unanimously.

With regards to the selection of a new transit provider, it was moved by H. Banquer, seconded by A. Harper for Veolia Transportation to remain the service provider for the River Parish Transit Authority. Motion carried unanimously.

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R. Collins, of Veolia was called back into the meeting to present the Transit Operations Report for November 2012. He reported that there were 1314 passengers transported, which averages to 62.5 passengers per day, 1.48 passengers per hour. He stated that the revenue collected totaled \$2,556.54 in cash and 22 vouchers. The total miles travelled were 16,142 miles. R. Collins informed the Board that there were no accidents or incidents experienced in November.

Having no more business to discuss a motion to adjourn was entertained.

It was moved by H. Banquer, seconded by R. Vincent to adjourn the meeting. Motion carried unanimously.



Brent Petit, Chairperson



Date

RESOLUTION NO. 12-2012
2013 BUDGET


WHEREAS, the Board of Commissioners of the River Parishes Transit Authority did provide for notice of and a public hearing prior to the adoption of the fiscal year 2013 Operating and Capital Budget in accordance with Section 13:1613 of the enabling legislation, and

WHEREAS the Board of Commissioners has determined that given known and estimated expenditures and revenues, the proposed budget is sufficient,

NOW THEREFORE BE IT RESOLVED THAT the River Parishes Transit Authority Board does hereby adopt the fiscal year 2013 budget, and

BE IT FURTHER RESOLVED THAT a copy of this budget be provided to the Parish Presidents and the Council Chairmen of the Parishes of St. Charles, St. James and St. John the Baptist in accordance with Section 13:1613 of the enabling legislation.

ADOPTION DATE: December 13, 2012



BRENT PETIT, CHAIRMAN