

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY**  
**BOARD MEETING     June 12, 2014**

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The Vice-Chairman, Helen Banquer, called the meeting to order at approximately 10:10 A.M. on Thursday, June 12, 2014 at the St. John the Baptist Parish Council Chambers, LaPlace LA.

Members present were, H. Banquer, C. Fauchaux, R. LeBlanc, R. Drexel, and, R. Vincent, thus achieving a quorum. B. Petit and M. Octave were absent. Also present were Robert Collins (Veolia), Elizabeth Griffith (GCR, Inc), Alan Abadie (Solutient), and, Lauren Andrews (Solutient).

A quorum was not reached at the beginning of the meeting, so the agenda started with the Operation Report until the remaining attendees arrived.

R. Collins presented Veolia's Transit Operations Report for May 2014. There were 1,482 passengers transported for the month. The weekday daily average was 64.7 passengers per day and the Saturday daily average was 24.8 with 1.45 passengers scheduled per hour. Veolia's on-time performance was 94.1 percent. Total revenue collected for May was \$2,916.00 with 11 vouchers. The total miles travelled were 19,906 miles and total requests were 1,523 with a denial rate of 0%. Vehicle 1305 had an engine problem so its mileage was 0, but issue was covered under the warranty. Saturday service is fluctuating but came up this month. Advertised Saturday service in the paper, but mostly people are aware by word of mouth. We can put another bus out but service stated in our contract is set, so it would be an additional cost to you. Elizabeth and I have been meeting with the Parish President's and Councils talking to them about the need for funding so everyone is aware of our funding and that we are at our peak levels without additional funding. R. Vincent noted that transit budgets are shrinking at all levels. R. Vincent noted that creating more density pickups would help out. R. Collins noted that even if they have the same pickup point riders may not have the same destination. Best opportunities are with agencies like the ARC, where you pick up and take people to one location. Discussion on possible organizations to contact including schools, were discussed.

C. Fauchaux arrived and a quorum was reached. H. Banquer requested that the board members review and approve the meeting minutes from the April 10, 2014 meeting.

*It was moved by C. Fauchaux, seconded by R. Vincent to accept minutes. Motion carried unanimously.*

H. Banquer then requested the Secretary/ Treasurer's Report. A. Abadie reported that the profit and loss statement for 2014 year to date shows -\$15,468.54. Still awaiting the intergovernmental funds for month of June, the state reimbursement, and a federal reimbursement. The Balance Sheet indicates a total Liabilities & Equity at \$948,901.18 and the Statement of Cash Flows shows total cash at end of period to be \$913,445.84. Have not heard anything back from the auditor but expect to within the next month and at this time the depreciation issue will be discussed. The Profit & Loss statement from the beginning of service in 2008 to date reported that the total income has been \$749,709.04. The Statement of Cash Flows from inception to date is \$913,445.84.

H. Banquer listed the following checks for accounts payable:

Check Number	Check Amount	Payment Made To	Services/Reason
844	\$290.00	L'Observateur	Meeting notice
845	\$5,416.65	Solutient Corp.	May 2014 Services
846	\$92,031.10	Veolia Transportation	May 2014 Services
<b>Total approved</b>	<b>\$97,737.75</b>		

H. Banquer requested approval and payment of the accounts payable.

*It was moved by R. Vincent, seconded R. LeBlanc by to approve accounts payable. Motion carried unanimously.*

E. Griffith stated that this is the first meeting for the Pass Program Marketing and this is the first meeting where we will select a rider for the free pass booklet. We will be drawing down funds as soon as we sort through which were urban and rural. Rider Nolita Boyd was selected for the free pass booklet.

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E. Griffith discussed that she and R. Collins have met with several Parish Presidents and associations. Natalie Robottom requested more information on the cost of fixed route before we present. RPC had told her that additional funding for bus service would be easier to get than for ferry service. Further discussion of ferry and transit service ensued. Fixed route service and park and ride service to and from the courthouse was discussed and looking into FTA regulations on funding sources available as well as the fact that RPTA is not allowed to offer subscription service.

E.Griffith mentioned that Louisiana State Senate Bill 573 bill now creates and Office of Multimodal Commerce but does not have public transit as a seat.

E. Griffith brought up business cards. H. Banquer mentioned that it would be advantageous to have at meetings. E. Griffith will look into quotes.

R. Collins decals are coming off and we have a quote to have them replaced. No motion is needed.

For Brochure printing FedEx came in with the lowest price. *R. LeBlanc made a motion to go with 5,000, seconded by C. Facucheaux.*

The State funding grant award contract has been signed and an executed copy is in the meeting packet.

L. Andrews discussed the Senate and Governmental Affairs Committee's Questionnaire. The Board does not need to do anything concerning this matter now, but they have a copy of the questionnaire for future use.

Having no more business to discuss, the meeting was adjourned at approximately 11:06 AM.

The next meeting will be on July 10, 2014.

  
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Brent Petit, Chairperson

  
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Date