

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING

July 24, 2017

B. Petit called the meeting to order at approximately 2:00pm on Monday, July 24, 2017 at the St. John the Baptist Parish Council Chambers, LaPlace LA.

Members present were: B. Petit, H. Banquer, R. LeBlanc, R. Lemons and R. Drexel thus a quorum was achieved. Also present were E. Jackson-Martin (Transdev), S. Van Sickle (Transdev) and L. Andrews (Solutient). Members not present were C. Fauchoux and B. Warren.

A. Barker, Stagni & Company, presented the 2016 Audit Report. There were no findings and our accounting work was good. However, the assets are decreasing because of operating losses and that is unsustainable. Expenses need to be cut or more revenue needs to be found. Additionally, A. Barker covered new procedures required by the LA Legislative Auditor beginning in 2017.

B. Petit asked all board members to review the meeting minutes from the June 20, 2017 meeting. It was moved to accept (with several typo corrections changing "P. Petit" to "B. Petit" by R. Drexel and seconded by R. LeBlanc. Motion carried unanimously.

B. Petit asked if there were any comments from the public. I. Mathieu asked if the Board had considered a hybrid transportation like Lyft or Uber. B. Petit explained the turn key contract with Transdev and that the Board has looked at several options, particularly fixed route service, but that the real issue at hand is funding. With fixed route service, the Board may need to consider Uber for the first/last mile as the parishes are so spread out. Discussion ensued regarding ride share programs, shuttle services and the differences between public and private transportation services. B. Petit also mentioned that a TIGER grant will be released within the next 2 months and that Transdev is looking at the possibility of using this grant to begin the fixed route service.

E. Jackson-Martin presented Transdev's Operations Report for June 2017. The number of passengers transported was 1,304. The daily average was 50.15 riders. Average scheduled trips per hour was 1.23. The on-time rate was 98.5%. Revenue collected was \$2,641.80 and 26 vouchers. There were 15,020 miles traveled at an average cost of \$6.52 per mile. Average miles per trip was 11.51. The ADA denial rate was 0%. Vehicle 1304 is at Supreme Ford with a PCM issue. Vehicles 1301 is also at Supreme Ford for low idle and AC work.

L. Andrews presented the June Secretary/Treasurer's Report. Profit and Loss for 2017 is negative \$261,229.01. Profit and Loss from inception through June 30, 2017 shows a net income of \$57,713.91. Total Equity & Liabilities as of June 30, 2017, was at \$256,906.05. The Statement of Cash Flows shows total cash as of June 30, 2017, and inception through June 30, 2017 to be \$140,407.10.

B. Petit requested a motion approving the Secretary/Treasurer's Report. It was moved by R. LeBlanc and seconded by R. Drexel. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable:

Payment Made to	Description of Expense	Amount	Check No.
Port Arthur Newsmedia, LLC	Invoice No. 91750/0617	\$136.68	1044
The Solutient Corporation	Invoice No. 10598 (June 2017 Services)	\$5,580.34	1045
Transdev	Invoice No. 0701-2017 (June 2017 Services)	\$98,076.60	1046
Richard Drexel	2017 2 nd Quarter Per Diem	\$180.00	1047
Robbie LeBlanc	2017 2 nd Quarter Per Diem	\$180.00	1048
Helen Banquer	2017 2 nd Quarter Per Diem	\$180.00	1053
Brent Petit	2017 2 nd Quarter Per Diem	\$120.00	1054
Stagni & Company	Invoice No. 11597 (Final Billing for Audit Year Ending 12/31/2016)	\$13,400	1055