

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING**

**May 12, 2016**

H. Banquer called the meeting to order at approximately 10:00 A.M. on Thursday, May 12, 2016 at the St. John the Baptist Parish Library, LaPlace LA. Members present were: H. Banquer, B. Warren, R. Drexel, C. Faucheux, R. LeBlanc, and R. Lemons thus a quorum was achieved. Also present were R. Collins (Transdev), A. DeJong (GCR Inc.), S. Van Sickle (Solutient), and L. Andrews (Solutient).

***H. Banquer asked all board members to review the meeting minutes from the April 28, 2016 meeting. It was moved to accept the minutes by R. LeBlanc and seconded by C. Faucheux. Motion carried unanimously.***

R. Collins presented Transdev's Operations Report for April 2016. The number of passengers transported was 1,244. The daily average was 47.8 riders. Average scheduled trips per hour was 1.21. The on time rate was 93.2%. Revenue collected was \$2,454 and 17 vouchers. 19,204 miles traveled at a cost of \$4.93 per mile. Average miles per trip was 15.43. Total trip requests 1,493. ADA denial rate was 0%. There were 180 requested trips that were not scheduled. The on-time percentage was down slightly because of construction on the bridges.

S. Van Sickle presented the May Secretary/Treasurer's Report (through 5/9/16). Profit and Loss year to date through May 9<sup>th</sup> is \$246,041.76. Profit and Loss for calendar year 2015 is negative \$247,678.35. Profit and Loss inception through May 9<sup>th</sup> is \$368,747.19. Total Liabilities & Equity as of 5/9/2016 is \$567,939.33. Total Liabilities and Equity as of December 31<sup>st</sup>, 2015, is \$916,424.34. Cash Flows through May 9<sup>th</sup> and from inception total \$309,537.56. Cash Flows as of December 31<sup>st</sup>, 2015 total \$432,933.23.

***H. Banquer requested a motion for approval of the Secretary/Treasurer's Report. It was moved by R. Lemons and seconded by R. LeBlanc. Motion carried unanimously.***

S. Van Sickle listed the following checks for accounts payable:

Payment Made to	Description of Expense	Amount	Check No.
L'Observateur	Invoice No. 4204 (April 28 <sup>th</sup> Meeting Notice)	\$27.50	974
US Postal Service	12 Month Renewal of PO Box #2444	\$70.00	975
The Solutient Corporation	Invoice No. 10277 (April 2016 Services)	\$5,536.05	976
Transdev Services, Inc.	Invoice No. 0505-2016 (April 2016 Services)	\$94,739.40	977

***H. Banquer requested a motion for approval of the accounts payable. It was moved by R. Drexel and seconded by R. Lemons. Motion carried unanimously.***

R. Collins presented the pass program selection. Lillie Arlene was selected.

A. DeJong noted that the board's insurance policy is up for renewal. The board reviewed the quote for continued coverage at a cost of \$3,302.78. H. Banquer requested that the insurance application be changed from her home address to the RPTA facility address.

***H. Banquer requested a motion for approval of the insurance quote. It was moved by R. Drexel and seconded by B. Warren. Motion carried unanimously.***

L. Andrews requested that board members return their Louisiana Senate Board questionnaires before the end of the legislative session.

The next meeting date was scheduled for June 9, 2016 at 10:00 a.m. at the same location, the St. John Parish Library. The Council Chambers are being renovated and are not available for meetings.

Having no more business to discuss, the meeting was adjourned at approximately 10:20 am.

  
Brent Petit, Chairperson

  
Date