

MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING
February 26, 2020

C. Faucheux called the meeting to order at approximately 10:30am on Thursday, February 26, 2020 at the RPTA Facility, LaPlace LA.

Members present were, C. Faucheux, H. Banquer, R. Drexel, R. LeBlanc, and I. Bergeron thus achieving a quorum. Also present were E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), L. Andrews (Solutient) and C. Ash (Solutient). Members not in attendance included J. Dias.

C. Faucheux asked all board members to review the minutes from the January 16, 2020 board meeting. It was moved to accept by R. Drexel and seconded by R. LeBlanc. Motion carried unanimously.

C. Faucheux asked if there were any public questions or comments. I. Mathieu and C. Clifton recommended that the board create ad hoc subcommittees to address the issues within the St. John the Baptist Parish Community Recovery Plan. I. Mathieu and C. Clifton stated that they would be willing to participate in focus groups and ad hoc committees. I. Mathieu then asked about marketing efforts. E. Jackson-Martin stated that it was primarily by word of mouth, riders' guides and the website. Additionally, there is information on the St. John the Baptist and St. Charles Parish websites. E. Jackson-Martin further explained that there had also been presentations to numerous community groups. The system is currently at capacity and the results of the feasibility analysis will dictate what is needed as far as future marketing.

E. Jackson-Martin presented Transdev's Operations Report for January 2020. The number of passengers transported in January was 1,529. The daily average was 61.06 riders. Average scheduled trips per hour was 1.50. The on-time rate was 98.8%. Revenue collected was \$2,929 and 34 vouchers. There were 23,056 miles traveled at an average cost of \$4.01 per mile. Average miles per trip was 15.07. The ADA denial rate was 0%. The highest percentage of denials were in the 7:00-7:29am, 8:00-8:29am, and 9:00-9:29am time frames.

L. Andrews presented the January 2020 Secretary/Treasurer's Report. Profit and Loss through January is \$52,197.31. Profit and Loss from inception through January 2019 shows a net loss of (\$82,080.48). Total Equity & Liabilities as of January 31, 2020 was \$241,689.07. The Statement of Cash Flows shows total cash as of January 31, 2020, and inception through January 31, 2019 to be (\$15,482.23). L. Andrews then directed the board to the budget to actual report and the notes/interpretations.

C. Faucheux requested a motion approving the January 2020 Secretary/Treasurer's Report. It was moved by H. Banquer and seconded by I. Bergeron. Motion carried unanimously.

L. Andrews listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11409 (January 2020 Services), \$6,000, Check No. 2240; Transdev, Invoice No. 0102-2020 (January 2020 Services), \$92,537.55, Check No. 2241; R. Drexel, (4th Quarter Per Diem), \$180, Check No. 2242; R. LeBlanc, (4th Quarter Per Diem), \$120, Check No. 2243; H. Banquer, (4th Quarter Per Diem), \$120, Check No. 2244; and J. Dias, (4th Quarter Per Diem), \$120, Check No. 2245.

C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by H. Banquer and seconded by R. Drexel. Motion carried unanimously.

L. Andrews discussed the Collateralization Report, showing that any funding over the amount of \$250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in January.

E. Jackson-Martin presented the pass program selection. L. Bailey was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:29am, 5:30-5:59am, and 6:30-6:59am were the peak service periods in January.

S. Van Sickle discussed the Saturday service performance review.

S. Van Sickle reviewed the grant activity status report.

C. Faucheux and L. Andrews provided an update on the status of the feasibility analysis contract execution. There have been continued negotiations regarding the jurisdiction for disputes. C. Faucheux then requested that the

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board review Resolution 03-2020 authorizing the RPTA Board Chair, or in his absence the Vice-Chair, to execute any and all documents related to the contract with Via Mobility Services, LLC.

C. Faucheux requested a motion to approve Resolution No. 03-2020 authorizing the RPTA Board Chair, or in his absence the Vice-Chair, to execute any and all documents related to the contract with Via Mobility Services, LLC. Approval was moved by I. Bergeron and seconded by R. LeBlanc. Motion carried unanimously.

E. Jackson-Martin discussed the results of her recent drug and alcohol audit. Overall, it went very well. She will be working with the site collection clinic to resolve any issues they had.

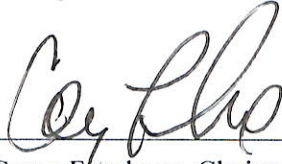
S. Van Sickle discussed the FY20 Section 5307 allocation with the board.

C. Faucheux requested a motion to approve Resolution 04-2020 to apply for and accept the FY20 Section 5307 grant funds totaling \$265,000. Approval was moved by I. Bergeron and seconded by H. Banquer.

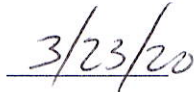
H. Banquer and S. Van Sickle informed the board that the meeting with President Hotard that was postponed earlier in February would take place on February 27th. H. Banquer, E. Jackson-Martin, A. Thompson and S. Van Sickle would be in attendance.

C. Faucheux requested a motion to adjourn. Approval was moved by R. LeBlanc and seconded by R. Drexel. Motion carried unanimously.

Having no more business to discuss, the meeting was adjourned at approximately 11:30pm.



Corey Faucheux, Chairperson



Date