

C. Faucheux called the meeting to order at approximately 10:30am on Thursday, November 19, 2020 via teleconference. Members present were, C. Faucheux, H. Banquer, E. Broussard, III, R. Drexel, and K. Bourgeois thus achieving a quorum. Also present were D. Breun (Transdev), G. Guter (Transdev), S. Van Sickle (Transdev), L. Andrews (Solutient), A. Thompson (Solutient), and C. Ash (Solutient). Members absent included S. Jasmin.

***C. Faucheux asked all board members to review the minutes from the October 21, 2020 board meeting. It was moved to accept by E. Broussard, III and seconded by H. Banquer. Motion carried unanimously.***

C. Faucheux asked if there were any public questions or comments. There were none.

Operations Report for October 2020. The number of passengers transported in October was 1,365. The daily average was 50.55 riders. Average scheduled trips per hour was 1.28. The on-time rate was 98.5%. Revenue collected was \$2619 and 34 vouchers. There were 15,211 miles traveled at an average cost of \$6.55 per mile. Average miles per trip was 11.14. The ADA denial rate was 0%. The highest percentage of denials were in the 9:00-9:29am, 10:00-10:29am and 2:00-2:29pm time frames.

L. Andrews presented the October 2020 Secretary/Treasurer's Report. Profit and Loss through October is \$54,095.88. Profit and Loss from inception through October 2020 shows a net loss of (\$80,181.91). Total Equity & Liabilities as of October 31, 2020 was \$243,587.64. The Statement of Cash Flows shows total cash as of October 31, 2020, and inception through October 31, 2020 to be \$139,924.03.

***C. Faucheux requested a motion approving the October 2020 Secretary/Treasurer's Report. It was moved by R. Drexel and seconded by H. Banquer. Motion carried unanimously.***

L. Andrews listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11607 (October 2020 Services), \$6,250, Check No. 2286; Transdev, Invoice No. 0111-2020 (October 2020 Services), \$99,722.36, Check No. 2280; and L'Observateur, Invoice No. 190366/1020 (Meeting Minutes), \$78.69.

***C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by E. Broussard, III and seconded by H. Banquer. Motion carried unanimously.***

No collateralization report was included in the packet as the funding did not meet the \$250,000 threshold in October.

There was no pass program selection. G. Guter will pull a name and it will be announced during the next meeting.

The 5:00-5:29am, 7:00-7:29am, and 12:30-12:59pm were the peak service periods in October.

S. Van Sickle reviewed the updated grant activity spreadsheet.

S. Van Sickle directed the board to Resolution No. 10-2020 approving the extension of the Transdev contract. Discussion ensued regarding the length of the extension – one year versus two. E. Broussard, III suggested a one-year extension given the short time frame before contract expiration. It was noted that two changes were needed within the resolution. First, Section One needed to be changed to read one-year rather than two-years. Second, Section Four should read Section Three.

***C. Faucheux requested a motion for approval of amending Resolution No. 10-2020 to change Section One to read one-year rather than two-years and Section Four to Section Three. Approval of the amendments was moved by H. Banquer and seconded by E. Broussard, III. Motion carried unanimously.***

***C. Faucheux requested a motion for approval of Resolution No.10-2020 as amended extending Transdev's contract one-year. Approval of the resolution was moved by E. Broussard, III and seconded by H. Banquer. Motion carried unanimously.***

L. Andrews discussed Via's progress. C. Faucheux requested that E. Broussard, III provide an update. E. Broussard, III stated that he had requested that Via prepare a summary and make some changes to their report. He also said he would be working more with them over the next month.

L. Andrews discussed Via's progress. C. Faucheux requested that E. Broussard, III provide an update. E. Broussard, III stated that he had requested that Via prepare a summary and make some changes to their report. He also said he would be working more with them over the next month.

C. Faucheux requested that H. Banquer take over the meeting.

S. Van Sickle discussed the annual Section 5311 grant stating that a resolution authorizing submittal is required.

*H. Banquer requested a motion for approval of Resolution No.11-2020 authorizing the RPTA Chairman to sign all documents associated with the 2021-2022 Section 5311 grant application and for grant submittal. Approval of the resolution was moved by R. Drexel and seconded by E. Broussard, III. Motion carried unanimously.*

S. Van Sickle and A. Thompson reviewed the draft 2021 budget stating that the local match from St. John the Baptist and St. Charles Parishes did not include additional funding from St. Charles. The board had no comments.

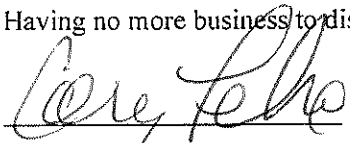
S. Van Sickle directed the board to the St. Charles Parish IGA renewal letter and advised that a resolution authorizing the RPTA Chairman to sign all IGA-related documents was required.

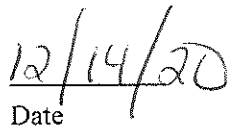
*H. Banquer requested a motion for approval of Resolution No.12-2020 authorizing the RPTA Chairman to sign all documents associated with Intergovernmental Agreements. Approval of the resolution was moved by E. Broussard, III and seconded by R. Drexel. Motion carried unanimously.*

C. Ash discussed the board training requirements stating that he had sent emails to those members who still required training. He also stated that he was going to set up a drop box for the sexual harassment training and would follow up with an email.

*H. Banquer requested a motion to adjourn. Approval was moved by R. Drexel and seconded by E. Broussard, III. Motion carried unanimously.*

Having no more business to discuss, the meeting was adjourned at approximately 11:30am.

  
Corey Fauchoux, Chairperson

  
Date