

## **RPTA Preproposal Meeting Summary**

### **RFP for the Oversight of Operating, Administrative and Financial aspects of the Public Transit Service in St. Charles and St. John the Baptist Parishes Louisiana May 3, 2018**

The meeting began at 2:00pm

Attendees:

Stacy Van Sickle, Transdev  
Evangeline Jackson-Martin, Transdev  
Jennie Thibodaux, Solutient  
Lauren Andrews, Solutient  
Colin Ash, Solutient

Stacy Van Sickle stated that the purpose of this RFP is to solicit proposals for third party oversight of the operating, administrative and financial aspects of RPTA's public transit service.

Ms. Van Sickle then highlighted important dates associated with the RFP:

May 10, 2018 – Deadline for the receipt of questions and requests for clarifications. Sending them to [stacy.vansickle@transdev.com](mailto:stacy.vansickle@transdev.com) is fine.

May 17, 2018 – Questions and clarifications regarding the RFP will be answered in the form of an addendum. The addendum will be uploaded to RPTA's website at [www.rptarolls.org](http://www.rptarolls.org).

May 24, 2018 – Deadline for submitting a pre-award protest.

May 31, 2018 – Deadline for RPTA to respond to any pre-award protest.

June 7, 2018 (4:30pm CT) – Deadline for receipt of proposals. Proposals must be mailed or delivered to 149 Woodland Drive, LaPlace, LA 70068.

Ms. Van Sickle directed the attendees to Section XIII – Required Signature Documents and stressed the importance of completing these and submitting with proposals.

Ms. Van Sickle then directed the attendees to page 14 and read through the required format and content of the proposal.

The meeting ended at approximately 2:20pm.