

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING**  
**December 12, 2019**

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C. Faucheux called the meeting to order at approximately 11:00am on Thursday, December 12, 2019 at the RPTA Facility, LaPlace LA.

Members present were, C. Faucheux, H. Banquer, R. Drexel, R. LeBlanc, I. Bergeron, and J. Dias thus achieving a quorum. Also present were E. Martin-Jackson (Transdev), S. Van Sickle (Transdev), L. Andrews (Solutient), C. Ash (Solutient) and A. Thompson (Solutient). Members not in attendance included R. Lemons.

***C. Faucheux asked all board members to review the minutes from the November 14, 2019 board meeting. It was moved to accept by R. Leblanc and seconded by R. Drexel. Motion carried unanimously.***

C. Faucheux asked if there were any public questions or comments. There were none.

E. Jackson-Martin presented Transdev's Operations Report for November 2019. The number of passengers transported in October was 1,473. The daily average was 58.92 riders. Average scheduled trips per hour was 1.47. The on-time rate was 98.8%. Revenue collected was \$2,845 and 9 vouchers. There were 20,483 miles traveled at an average cost of \$4.45 per mile. Average miles per trip was 13.90. The ADA denial rate was 0%. The highest percentage of denials were in the 7:00-7:29am, 10:00-10:29am, and 4:00-4:29pm time frames.

L. Andrews presented the November 2019 Secretary/Treasurer's Report. Profit and Loss through November is (\$163,312.62). Profit and Loss from inception through November 2019 shows a net income of (\$54,232.81). Total Equity & Liabilities as of November 2019 was \$354,312.41. The Statement of Cash Flows shows total cash as of November 30, 2019, and inception through November 30, 2019 to be \$23,483.95. L. Andrews then directed the board to the budget to actual report and the notes/interpretations.

***C. Faucheux requested a motion approving the November 2019 Secretary/Treasurer's Report. It was moved by J. Dias and seconded by R. LeBlanc. Motion carried unanimously.***

C. Ash listed the following checks for accounts payable: The Solutient Corporation, Invoice No. 11370 (November 2019 Services), \$6,000, Check No. 2227; Transdev, Invoice No. 1201-2019 (November 2019 Services), \$91,170, Check No. 2228; and LaPlace Newsmedia, Invoice No. 190366-1119 (RFP Consulting adv., meeting notices and minutes), \$51.96, Check No. 2229.

***C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by H. Banquer and seconded by J. Dias. Motion carried unanimously.***

L. Andrews discussed the Collateralization Report, showing that any funding over the amount of \$250,000 has been insured. No collateralization report was included in the packet as the funding did not meet the threshold in November.

E. Jackson-Martin presented the pass program selection. B. Jackson was selected.

S. Van Sickle presented the extra hour of service performance review. The 5:00-5:29am, 5:30 – 5:59am, and 7:00-7:29pm were the peak service periods in November.

S. Van Sickle discussed the Saturday service performance review.

S. Van Sickle reviewed the grant activity status report. The board asked that the column headings be added.

A. Thompson and S. Van Sickle summarized the financial projections/assumptions.

L. Andrews presented the board the feasibility analysis pre-proposal meeting questions and responses.

***C. Faucheux requested a motion to approve the responses to the feasibility analysis vendor questions. Approval was moved by J. Dias and seconded by H. Banquer. Motion carried unanimously.***

A. Thompson informed the board that the RPTA had successfully set up the new account with JPMorgan Chase Bank, N.A.

***C. Faucheux requested a motion to rescind Resolution No. 12-2019 as amended authorizing the RPTA to terminate its existing account with Capital One and establish an account with Regions Bank. Approval was moved by R. LeBlanc and seconded by R. Drexel. Motion carried unanimously.***

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*C. Faucheux requested a motion for the election of the 2020 board chairperson. H. Banquer motioned for C. Faucheux and was seconded by R. LeBlanc. Motion carried unanimously.*

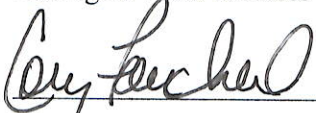
*C. Faucheux requested a motion for the election of the 2020 board vice-chairperson. R. LeBlanc motioned for H. Banquer and was seconded by J. Dias. Motion carried unanimously.*

S. Van Sickle directed the board to the 2020 Meeting dates.

C. Ash discussed the newly required sexual harassment training.

*C. Faucheux requested a motion to adjourn. Approval was moved by J. Dias and seconded by H. Banquer. Motion carried unanimously.*

Having no more business to discuss, the meeting was adjourned at approximately 12:00pm.

  
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Corey Faucheux, Chairperson

1-16-2020  
Date