

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING – February 22, 2024**

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C. Faucheux called the meeting to order at approximately 10:15am on Thursday, February 22, 2024, at the St. John the Baptist Parish Council Chambers, 1811 W. Airline Hwy, LaPlace, LA 70068. Members present included C. Faucheux, K. Bourgeois, S. Jasmin, G. Monti, and E. Broussard, III, thus achieving a quorum.

Also, present were S. Van Sickle and A. Thompson.

**C. Faucheux asked for a motion to deviate from the agenda to allow the auditor to present his report. It was moved to accept by E. Broussard, III and seconded by K. Bourgeois.**

The auditor began his report, but there were no copies of the audit provided and A. Thompson was running late so the board decided to go back to the regular agenda until she arrived.

**C. Faucheux asked for a motion to revert back to the agenda. It was moved to accept by G. Monti and seconded by S. Jasmin.**

**C. Faucheux asked all board members to review the minutes from the January 11, 2024 meeting. It was moved to accept by E. Broussard, III and seconded by K. Bourgeois. Motion carried unanimously.**

Comments from the public – no public in attendance.

S. Van Sickle presented the Operations Report for January 2024. The number of passengers transported in January was 1,610. The daily average was 67 riders. The average scheduled trips per hour was 1.66. There were 18,731 miles traveled. The ADA denial rate was 0%.

A. Thompson presented the January 2024 Secretary/Treasurer's Report. Profit and Loss through January 31, 2024, is (\$32,475.79). Profit and Loss from inception through January 31, 2024, is \$232,921.75. The Statement of Cash Flows shows total cash as of January 31, 2024, and inception through January 31, 2024, to be \$338,988.30. The collateralization report was included in the financial packet.

**C. Faucheux requested a motion approving the January 2024 Secretary/Treasurer's Report. It was moved by E. Broussard, III and seconded by S. Jasmin. Motion carried unanimously.**

A. Thompson listed the following checks for accounts payable: Solutient, Invoice No. 12542 (January Services), \$6,250, Check No. 2450; Transdev, Invoice No. 101-2024 (January Services), \$90,036.36.00, Check No. 2451; H. Banquer, 4<sup>th</sup> Quarter Per Diem, Check No. 2452; K. Bourgeois, 4<sup>th</sup> Quarter Per Diem, Check No. 2453; E. Broussard, III, 4<sup>th</sup> Quarter Per Diem, Check No. 2454; and G. Monti, 4<sup>th</sup> Quarter Per Diem, Check No. 2455.

**C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by G. Monti and seconded by S. Jasmin. Motion carried unanimously.**

E. Broussard, III provided an update on the RFP for Operations/Grants Management stating that the RPTA received two proposals and following the subcommittee's review they have sent questions to both proposers. The proposers have until 4:30pm on February 23<sup>rd</sup> to send their responses. Following review, he anticipates that it will be 2-3 weeks before the subcommittee presents their recommendation.

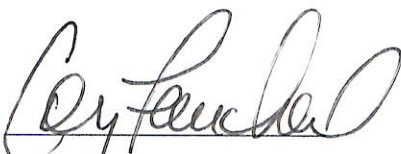
The auditor, Denis Muckelroy, from Bruno & Tervalon, LLP presented his report on the RPTA's FY2022 audit. Muckelroy stated that the RPTA's audit was very good having only one finding for filing late due to the change in auditors. G. Monti asked why the RPTA received a finding since they had been granted an extension and was told it didn't matter – it had to be a finding.

S. Van Sickle directed the board to the milestones for the RFP for Accounting and Compliance. She was asked where the RFP would be advertised. S. Van Sickle responded it would be in L'Observateur and on the RPTA website and could be advertised in Mass Transit, but it would likely cost \$500+. G. Monti asked if we could look into the Parish Clearinghouse. He stated that he would send information.

A. Thompson updated the board on the new St. John the Baptist Parish board appointees.

**C. Faucheux requested a motion to adjourn. Approval was moved by E. Broussard, III and seconded by G. Monti.**

Having no more business to discuss, the meeting adjourned at approximately 10:45am.

  
Corey Faucheux, Chairperson

3-19-24  
Date