

**MINUTES OF THE RIVER PARISHES TRANSIT AUTHORITY BOARD MEETING – January 11 2024**

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C. Faucheux called the meeting to order at approximately 3:00pm on Thursday, January 11, 2024, at the Norris J. Millet, Sr. Library, 2929 US-51, Laplace, LA 70068. Members present included C. Faucheux, K. Bourgeois, S. Jasmin, G. Monti, and E. Broussard, III, thus achieving a quorum.

Also, present were S. Van Sickle and A. Thompson.

***C. Faucheux asked all board members to review the minutes from the December 6, 2023, FY2024 Budget Hearing. It was moved to accept by K. Bourgeois and seconded by K. Bourgeois. Motion carried unanimously.***

***C. Faucheux asked all board members to review the minutes from the December 6, 2023, FY2024 meeting. It was moved to accept by G. Monti and seconded by S. Jasmin. Motion carried unanimously.***

Comments from the public - I. Mathieu asked what the board's goals were for 2024. C. Faucheux stated that they need to get two new board members. I. Mathieu stated that she's been trying to get on the board.

S. Van Sickle presented the Operations Report for December 2023. The number of passengers transported in December was 1,630. This is 7.51% higher than pre-Covid service in 2019 and 13.27% higher than 2022 when we were still grappling with Hurricane Ida recovery. The daily average was 65.20 riders. The average scheduled trips per hour was 1.63. S. Van Sickle explained to the board that 1.6 passengers per hour is the average for demand response as per NTD. There were 17,234 miles traveled. The ADA denial rate was 0%.

A. Thompson presented the December 2023 Secretary/Treasurer's Report. Profit and Loss through December 31, 2023, is (\$92,741.41). Profit and Loss from inception through December 31, 2023, is \$165,042.54. The Statement of Cash Flows shows total cash as of December 31, 2023, and inception through December 31, 2023, to be \$386,035.30. The collateralization report was included in the financial packet.

***C. Faucheux requested a motion approving the December 2023 Secretary/Treasurer's Report. It was moved by E. Broussard, III and seconded by S. Jasmin. Motion carried unanimously.***

A. Thompson listed the following checks for accounts payable: Solutient, Invoice No. 12542 (December Services), \$6,250, Check No. 2448; and Transdev, Invoice No. 1201-2023 (December Services), \$92630.00, Check No. 2449.

***C. Faucheux requested a motion for approval of the accounts payable. Approval of the accounts payable was moved by G. Monti and seconded by K. Bourgeois. Motion carried unanimously.***

A. Thompson provided an update on the RFP for Operations/Grants Management stating that the RPTA received two proposals – one from Transdev and the other from Via. She also said that she will send an email requesting the subcommittee members' availability to score the proposals. E. Broussard, III asked if this could be done virtually and A. Thompson responded affirmatively.

C. Faucheux directed the board to Resolution No. 01-2024. A resolution authorizing the River Parishes Transit Authority to amend the existing services agreement between the River Parishes Transit Authority and Transdev Services, Inc. to extend the existing contract for two (2) months beyond the January 31, 2024 completion date.


***C. Faucheux requested a motion for approval of Resolution No. 01-2024. Approval of Resolution 01-2024 was moved by G. Monti and seconded by E. Broussard, III. Motion carried unanimously.***

S. Van Sickle stated that she would present the RFP for Accounting and Compliance Monitoring at the next meeting.

G. Monti asked if there was any additional information regarding the auditor's finding. S. Van Sickle said that the auditor was to be at this meeting, but we had to cancel his presentation when the date changed. A. Thompson will contact him again to try to get him at the next meeting.

***C. Faucheux requested a motion to adjourn. Approval was moved by E. Broussard, III and seconded by K. Bourgeois.***

Having no more business to discuss, the meeting adjourned at approximately 3.30pm.

  
Corey Faucheux, Chairperson

2-22-24  
Date